



## **BANRF – 2018 Guidelines**

### **About BARTI**

Dr. Babasaheb Ambedkar Research & Training Institute (BARTI), Pune is an autonomous Institute of Govt. of Maharashtra, under the Department of Social Justice and Special Assistance. The institute was established in the year 1978 under the name “Dr. Babasaheb Ambedkar Samata Vichar Peeth” and subsequently became autonomous under its present name in the year 2008.

BARTI is committed for the cause of Equity, Social justice, Brotherhood, Removal of Caste bias, Developing Scientific Temperament and Ethics and Moral Values and achieving progress in these areas through scientific research.

### **DR. BABASAHEB AMBEDKAR NATIONAL RESEARCH FELLOWSHIP, (BANRF)**

### **INTRODUCTION**

In 1913, Dr. Babasaheb Ambedkar undertook a historic journey to Columbia University, New York for Higher Studies. In grateful commemoration of this, BARTI launched “**Dr. Babasaheb Ambedkar National Research Fellowship (BANRF)**” in 2013. Only Scheduled Castes (SC) candidates belonging to Maharashtra, who wish to pursue regular and fulltime M. Phil. and Ph.D. in any subject from Indian Universities / Institutions / Colleges approved under UGC are liable to get fellowship.

Year 2014 marked 101 years of Dr. Babasaheb Ambedkar’s historical journey to Columbia. In commemoration of this, One Hundred and One (101) M.Phil. / Ph.D. fellowships were awarded in the year 2014. The number of fellowships awarded each year would be equivalent to the number of years since 1913 i.e. 101 for 2014, 102 for 2015 and so on. BARTI is keen to support the candidates with academic excellence and methodologically sound research projects pertaining to social justice, equity, humanities, Social Sciences, Sciences, Engineering & Technology and related field.

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## **OBJECTIVE**

1. To provide fellowships in the form of financial assistance to the students belonging to SC category & domicile of Maharashtra State to pursue higher studies such as M.Phil. & Ph.D. (full-time) in Indian Universities /Institutions / Colleges approved by UGC.

## **ELIGIBILITY**

1. Applicant must belong to Scheduled Caste Category & domicile of Maharashtra State, who has passed the Post- Graduation examination in any discipline/Subject/Branch.
2. Applicant applying for BANRF - 2018 must be registered for M. Phil./ Ph.D. in Indian Universities / Institutions / Colleges approved under UGC only. **Not Registered applicants are not eligible to apply BANRF 2018.**
3. **Applicant applying for BANRF 2018 must have their M.Phil. /Ph.D. Admission/ Registration date on or after 20<sup>th</sup> July 2017 to 10<sup>th</sup> December 2018 or Last date of Online Application Submission date of BANRF 2018.**
4. Age of applicant should not exceed more than 40 years as on the 10<sup>th</sup> December 2018 or last date of online application submission date.
5. All-inclusive family Annual Income of the applicants should not be more than INR 6 lakhs.

## **RESERVATIONS:**

1. 50% of fellowships reserved for SC Female candidates.
2. 3% of fellowships reserved for SC Candidates with disability. Disability % should be more than 40 %.

## **INTEGRATED M.PHIL. / PH.D. PROGRAMME.**

BARTI does not conduct integrated M.Phil. / Ph.D. programme (2+3 years). In case, the selected candidate is pursuing an integrated M.Phil. / Ph.D. programme (2+3 years), selection for M.Phil. does not imply selection for Ph.D. fellowship automatically. Applicant has to apply for Ph.D. Fellowship through a separate application after completion of M.Phil.

## **TENURE OF FINANCIAL ASSISTANCE**

### **FOR M. PHIL -**

1. The tenure of fellowship for M.Phil. will be minimum 1 year to maximum 2 years as per the academic tenure specified by concerned University which will be considered from the date of Registration/Admission. No further extension will be entertained.

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2. **The actual fellowship benefits will be disbursed from the date of Registration/Admission, till the completion of academic tenure specified by concerned University or the date of thesis submission, whichever is earlier.**
  3. In case candidate fails to complete M.Phil. within stipulated time period and gets extension from the concerned University, BARTI will not disburse any financial benefits in extension period.
  4. In case there is duration gap in between Registration date & Actual joining date to University/Research Centre due to any reason then candidate has to furnish a gap certificate from a competent authority of the University/Research Centre stating the reasons for the gap taken. **BARTI will not be liable to disburse any fellowship/HRA/Contingency/etc. amount during gap period.**

#### **FOR PH.D.-**

**Dr. Babasaheb Ambedkar National Junior Research Fellowship (BANJRF) for 1<sup>st</sup> & 2<sup>nd</sup> year and Dr. Babasaheb Ambedkar National Senior Research Fellowship (BANSRF) for 3<sup>rd</sup> year of Ph.D.**

1. The tenure of fellowship for Ph.D. is 3 years which will be considered from date of Registration to respective University.
2. **The actual fellowship benefits will be disbursed from the date of Registration to respective University to till the completion of 3 years or the date of thesis submission, whichever is earlier.**
3. In case candidate fails to complete Ph.D. within stipulated time period and gets extension from concerned University, BARTI will not disburse any financial benefits in extension period.
4. In case there is duration gap in between Registration date & Actual joining date to University due to any reason then candidate has to furnish a gap certificate from a competent authority of the University stating the reasons for the gap taken. **BARTI will not be liable to disburse any fellowship/HRA/Contingency/etc. amount during gap period.**
5. **Up-gradation from JRF to SRF** - On completion of 2 years from Registration to Ph.D., fellow has to go through Research progress evaluation, for which a three-member committee shall be constituted by the concerned department of University/Institution/College

comprising of Supervisor, Head of the department & one outside Subject expert. The Awardee should give detailed presentation about his/her topic to the committee. The recommendations of the committee shall be submitted to the BARTI for up gradation to the level of BANSRF.

- a. SRF up-gradation process should be completed within 2 months after the completion of JRF period i.e. two years from date of Registration.
- b. In case, the said tenure exceeds more than 2 months, SRF up-gradation will be considered from the date of meeting of Three Member Committee, hence, fellowship related monetary benefits with higher rate i.e. Rs 28,000/- per month will be disbursed from the date of meeting of Three Member Committee onwards, for the remaining tenure of the third year.
- c. In case Awardee fails or delays to submit SRF up-gradation certificate & Three Members Committee Report within stipulated time period, he/she has to furnish a letter from a competent authority of the concerned University stating the reason for the delay or non-submission.
- d. No further benefits will be released unless & until Awardee submits SRF up-gradation certificate & three Members Committee Report to the BARTI.

### **DISTRIBUTION OF FINANCIAL ASSISTANCE UNDER BANRF – 2018 FELLOWSHIP**

<b>Fellowship in Humanities, Social Sciences, Sciences, Engineering &amp; Technology</b>		
M.Phil.	Rs. 25,000/- Per Month (1 year to maximum 2 years as per the academic tenure specified by concerned University)	(BANRF)
Ph.D.	Rs. 25,000/- Per Month for 1 <sup>st</sup> & 2 <sup>nd</sup> year	(BANJRF)
	Rs. 28,000/- Per Month for 3 <sup>rd</sup> year subject to providing up-gradation certificate.	(BANSRF)
<b>Contingency</b>		
Contingency –A	Rs. 10,000/- Per annum for initial 1 <sup>st</sup> & 2 <sup>nd</sup> year	Humanities & Social Sciences
	Rs. 20,500/- Per annum for 3 <sup>rd</sup> year	
Contingency –B	Rs. 12,000/- Per annum for initial 1 <sup>st</sup> & 2 <sup>nd</sup> year	

	Rs. 25,000/- Per annum for 3 <sup>rd</sup> year	Sciences, Engineering & Technology
<b>Escorts/ Reader assistance</b>		
Escorts/ Reader assistance	Rs. 2,000/- Per Month In case of physically handicapped & blind candidates only.	For all disciplines
<b>House Rent Allowance (HRA)</b>		
HRA	As per Govt. of Maharashtra norms for universities & institute within Maharashtra State & as Per University/Institute Rules. <b><u>For Non-Hosteller Awardee</u></b> <ul style="list-style-type: none"> <li>➤ @ 10% of per month fellowship amount for class "Z" cities</li> <li>➤ @ 20% of per month fellowship amount for class "Y" cities</li> <li>➤ @ 30% of per month fellowship amount for class "X" cities</li> </ul>	For all disciplines
HRA	<b><u>For Hosteller Awardee</u></b> As per charges paid by Awardee to avail hostel /accommodation facility provided by University /institute.	For all disciplines

### **DISBURSEMENT OF FELLOWSHIP/ CONTINGENCY/ HRA:**

The fellowship amount shall be disbursed through Online RTGS into the bank account of the awardee directly.

Description of Payable Amount Stage		M.Phil.	Ph.D	List of Documents to be submitted
<b>First Year Disbursement</b>				
Payable Amount Stage I	First Half Year	Rs.1,50,000/-	Rs.1,50,000/	1. Half Yearly Progress Report 2. Continuation Certificate 3. Monthly Attendance Sheet Certified by Supervisor
Payable Amount Stage II	Second Half Year	Rs.1,50,000/-	Rs.1,50,000/	1. Half Yearly Progress Report 2. Continuation Certificate 3. Monthly Attendance Sheet Certified by Supervisor 4. All Utilization certificates
Payable Amount Stage III	HRA- I	- @10% of total fellowship amount during JRF is Rs.	- @10% of total fellowship amount during	1. HRA certificate 2. Non Hostelite Certificate or Hostel Fees Receipt.

		30,000/- for class Z cities - @20% of total fellowship amount during JRF is Rs. Rs. 60,000/- for class Y cities - @30% of total fellowship amount during JRF is Rs. 90,000/- for class X cities	JRF is Rs. 30,000/- for class Z cities - @20% of total fellowship amount during JRF is Rs. Rs. 60,000/- for class Y cities - @30% of total fellowship amount during JRF is Rs. 90,000/- for class X cities	<b>Note</b> – HRA amount will be disbursed as per Government of Maharashtra rules & regulation.
Payable Amount Stage IV	Contingency A – I	Rs. 10,000/-	Rs. 10,000/-	1. Contingency Certificate 2. Details of expenditure with original bills. 3. All Utilization certificates
	Contingency B – I	Rs. 12,000/-	Rs. 12,000/-	
<b>Second Year Disbursement</b>				
Payable Amount Stage V	Third Half Year	Rs.1,50,000/	Rs.1,50,000/	1. Half Yearly Progress Report 2. Continuation Certificate 3. Monthly Attendance Sheet Certified by Supervisor 4. All Utilization certificates
Payable Amount Stage VI	Forth Half Year	Rs.1,50,000/	Rs.1,50,000/	1. Half Yearly Progress Report 2. Continuation Certificate 3. Monthly Attendance Sheet Certified by Supervisor 4. All Utilization certificates
Payable Amount Stage VII	HRA- II	- @10% of total fellowship amount during JRF is Rs. 30,000/- for class Z cities - @20% of total fellowship amount during JRF is Rs. Rs. 60,000/- for class Y cities - @30% of total fellowship amount during JRF is Rs. 90,000/- for class X cities	- @10% of total fellowship amount during JRF is Rs. 30,000/- for class Z cities - @20% of total fellowship amount during JRF is Rs. Rs. 60,000/- for class Y cities - @30% of total fellowship amount during JRF is Rs. 90,000/- for class X cities	1. HRA certificate 2. Non Hostelite Certificate or Hostel Fees Receipt. 3. All Utilization certificates  <b>Note</b> – HRA amount will be disbursed as per government of Maharashtra rules & regulation.
	Contingency A– II	Rs. 10,000/-	Rs. 10,000/-	1. Contingency Certificate

Payable Amount Stage VIII	Contingency B – II	Rs. 12,000/-	Rs. 12,000/-	2. Details of expenditure with original bills. 3. All Utilization certificates
<b>Third Year Disbursement</b>				
Payable Amount Stage IX	Fifth Half Year	Not Applicable	Rs.1,68,000/	1. Half Yearly Progress Report 2. Continuation Certificate 3. Monthly Attendance Sheet Certified by Supervisor 4. All Utilization certificate 5. SRF Up-gradation Certificate 6. Three Member Committee Evaluation Report
Payable Amount Stage X	Sixth Half Year	Not Applicable	Rs. 1,68,000/	1. Half Yearly Progress Report 2. Continuation Certificate 3. Monthly Attendance Sheet Certified by Supervisor 4. All Utilization certificate
Payable Amount Stage XI	HRA- III	Not Applicable	- @10% of total fellowship amount during SRF is Rs. 33,600/- for class Z cities - @20% of total fellowship amount during SRF is Rs. Rs. 67,200/- for class Y cities - @30% of total fellowship amount during SRF is Rs. 1,00,800/- for class X cities	1. HRA certificate 2. Non Hostelite Certificate or Hostel Fees Receipt 3. All Utilization certificate  <b>Note</b> – HRA amount will be disbursed as per government of Maharashtra rules & regulation.
Payable Amount Stage XII	Contingency A – III	Not Applicable	Rs. 20,500/-	1. Contingency Certificate 2. Details of expenditure with original bills. 3. All Utilization certificates
	Contingency B – III		Rs. 25,000/-	

### **RELEASE OF LAST INSTALLMENT:**

The last 6 months Installment will be released only after the submission of research thesis & Completion Certificate to BARTI.

1. Additional “6 months” period (without fellowship benefits) will be given for thesis submission after completion of academic tenure of the concerned University for

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M.Phil. candidates, failing which the last '6 months' fellowship amount (Payable Amount Stage VI, VII & VIII) will not be disbursed.

2. Additional "2 Years" period (without fellowship benefits) will be given for thesis submission after completion of 3 years for Ph.D. candidates, failing which the last '6 months' fellowship amount (Payable Amount Stage X, XI, XII) will not be disbursed.
3. In case candidate fails in final exam of M.Phil. / Ph.D. in his/her first attempt, fellow will not be liable to get last 6 months' fellowship amount, last year HRA & Contingency Amount. But the fellow will have to submit the research thesis whenever he/she passes the final exam of M phil./ Ph.D.

### **FORMAT TO CLAIM BENEFITS UNDER BANRF-2018 FELLOWSHIP.**

**1. Joining Certificate:** - Annexure –I (A)

Awardee shall submit Joining Report in the prescribed format along with the set of all the required documents to the BARTI office to avail benefits under BANRF-2018 fellowship.

**2. Joining Certificate:** - Annexure – I (B)

In case awardee holding a job during the period from Date of registration to Date of Award, Awardee shall submit Joining Report - I (B) in the prescribed format separately along with Resignation letter/ Relieving letter / Experience certificate etc.

**3. Half Yearly Progress Report-** Annexure -II

Awardee shall submit Half Yearly Progress Report on completion of 6 months from the date of registration and at the interval of every 6 months till the completion of fellowship tenure.

**4. House Rent Allowance (HRA) -** Annexure - III

Awardee shall submit House Rent Allowance certificate on completion of 1 year from the date of registration and at the interval of every 1 year till the completion of fellowship tenure along with Non-Hosteller Certificate or Hostel Bill Receipts paid by Awardee in given Performa.

**5. Utilization Certificate for Contingency Amount -** Annexure -IV

Awardee shall submit account of Contingency certificate on completion of 1 year from the date of registration and at the interval of every 1 year till the completion of fellowship tenure.

**6. Up-gradation Certificate-** Annexure V

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Awardee shall submit Up-gradation certificate on completion of 2 years from the date of registration to Ph.D. along with Three Member Committee Evaluation Report.

**7. Extension Certificate** - Annexure VI

**8. Attendance Certificate** - Annexure VII

Monthly Attendance sheet certified by Supervisor/Guide, to be submitted for the period mentioned in the Half Yearly Progress Report.

**9. Fellowship/ House Rent Allowance Utilization Certificate** - Annexure VIII

**10. Research proposal /Synopsis** - Annexure IX

**11. Continuation certificate** - Annexure X

Awardee shall submit personal bank account details after final selection for BANRF - 2018.

BARTI may verify the genuineness of records & ask additional / revised documents if required at any stage.

### **MEDICAL**

No separate /fixed medical assistance is provided. However, the fellow may avail of the medical facilities available in the University/Institution/College.

### **SELECTION PROCEDURE - BANRF -2018**

Candidates are filtered at every stage through below mentioned elimination process.

#### **Stage -I**

#### **SCRUTINY & SHORT LISTING**

- ✓ Online application will be invited for BANRF - 2018 fellowship.
- ✓ Applicants have to submit online application & upload all the necessary documents online, which will be scrutinized by BARTI.
- ✓ After scrutiny, Merit list of total valid applicants will be prepared for further process.



#### **Stage -II**

#### **PREPARING MERIT LIST**

- ✓ Merit list will be prepared by giving 25% weightage for marks obtained in Graduation and 75% weightage for marks obtained in Post-graduation.
- ✓ 420 applicants who have secured highest marks in merit list will be shortlisted for 105 fellowship seats as per 1:4 ratios.

- ✓ These 420 qualified applicants with highest marks will be called for next level of selection process i.e. written test.

Educational Qualification	Weightage out of 100%
Weightage for Graduation	25%
Weightage for Post-graduation	75%
<b>Total</b>	<b>100%</b>



### Phase -III

#### WRITTEN TEST

**Written test & Original Document verification will be conducted for 420 qualified applicants.**

- ✓ Original Document Verification Process
- ✓ Written test will consist of 50 objective type multiple choice questions, each question will have four options, from which applicant have to choose right one.
- ✓ Each question will carry 1 mark.
- ✓ Negative marking will not be applicable.
- ✓ 30 minutes will be given to solve question paper.
- ✓ Question will be designed based on Social awareness, Social thinkers, Research methodology, logical reasoning, statistics, general knowledge, aptitude.



### Phase -IV

#### INTERVIEW

Candidates appeared for the written test will be called for next level of selection process i.e. Personal Interview. Interview will be conducted based on following 5 points. Each point will carry 10 marks out of total 50 marks

- 1.Proposal writing – 10 Marks
  - 2.Literature Review – 10 Marks
  - 3.Understanding/Knowledge of proposed research subject – 10 Marks
  - 4.Research methodology & Presentation – 10 Marks
  - 5.Communication skills – 10 Marks
- ✓ **Candidate Absent in interview & written test will be debarred from further selection process. No request will be entertained.**

- ✓ The objective of the personal interview is to check suitability of the candidate for fellowship & to judge the mental calibre of candidate.
- ✓ Marks thus obtained by the candidates (in the written & interview) would determine their final selection

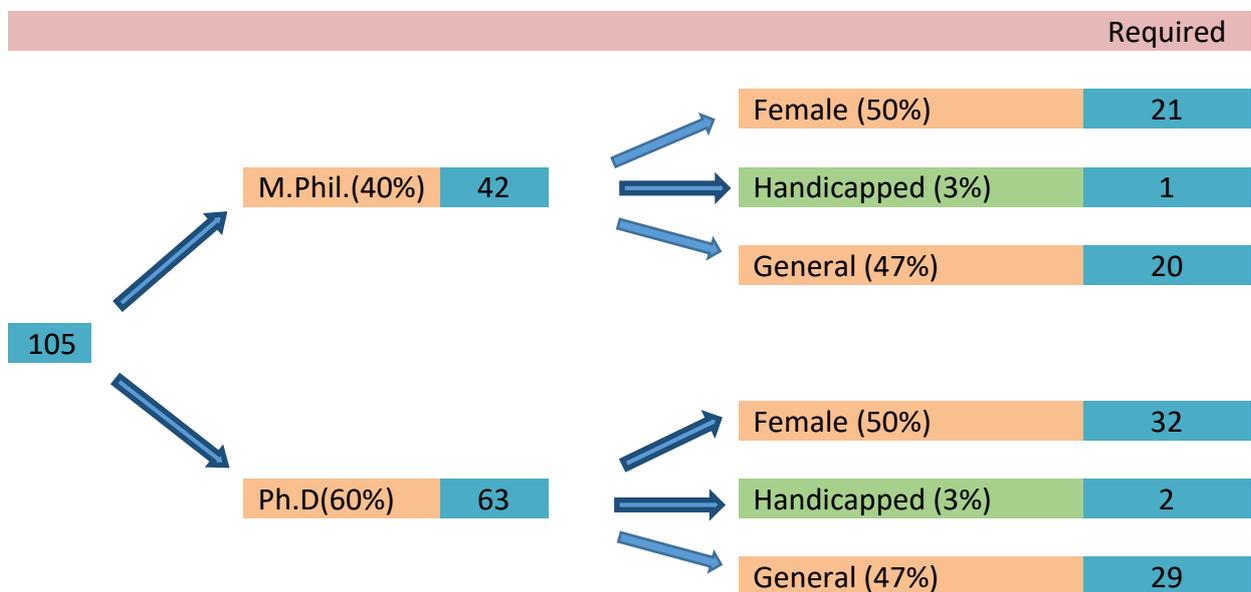


### Phase - V

#### RECOMMENDATION OF APPLICANTS FOR SELECTION UNDER BANRF-2018

Merit List will be prepared as per reservation criteria based on highest marks obtained (out of 100 marks) in Written test and Interview.

#### Distribution of available 105 seats



### Phase - VI

#### FINAL SELECTION

Final Selection of the recommended 105 applicants will be subject to passing original document verification process.

#### CANCELLATION OF AWARD:

Fellowship awarded is liable to be cancelled, in case of:

1. Misconduct
2. Submitting fake documents/ Information
3. Candidate is already availing scholarship/fellowship from any other sources.

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4. Candidate if found employed during the M.Phil. /Ph.D. research. & not informed to BARTI
  5. Candidate is later found ineligible.
  6. Unsatisfactory progress of research work.
  7. Not doing full time M. Phil /Ph.D.
  8. Leaving M.Phil. / Ph.D. in between due to any reason.
  9. Any false information furnished by the applicant or any fraudulent activity by the Scholar/Fellow/Research Awardees.
  10. If it is found that candidate has already availed fellowship benefits from other institute/university/RGNF, fellowship will be cancelled with immediate effect and legal action will be proceeded against him/her for deceiving BARTI.

### **OTHER CONDITIONS:**

1. The selected fellow will have to undertake full-time research work under the approved guide in a subject selected by him/her and approved by the University/selection committee.
2. Research topic chosen for M.Phil. / Ph.D. can be modified but cannot be changed totally during the tenure of availing BANRF. In case, the fellow is willing to change the topic he/she shall intimate BARTI regarding this. The decision about continuation of the fellowship will be taken by DG, BARTI, which will be binding on candidates.
3. Any change in Fellow's funding status should be brought to BARTI's notice immediately. The fellow is not allowed to accept or hold any paid appointment, full time, part time, or receive emoluments, salary, stipend, fellowship, business etc. from any other source during the tenure of the award **subject to verification**. In case of breach of above conditions, BARTI will discontinue his /her funding without any notice. The fellowship, HRA, Contingency and any other benefit paid previously, will be liable to be recovered.
4. If the fellow wishes to surrender the fellowship during the tenure or discontinues M.Phil./ Ph.D. course in between due to any reasons, it should be brought to BARTI's notice in writing within 15 days of such discontinuation. However, fellow will have to

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pay back the Fellowship, HRA, Contingency amount, Escorts/ Reader assistance amount (if taken) and any other benefit given to fellow under BANRF to BARTI.

5. Fellowship may be withdrawn if the progress is not considered satisfactory or the candidate fails in any of the examination related to M.Phil./ Ph.D.
6. The fellow may assist the departments academic activities, including tutorials, evaluation of test papers, laboratory demonstration work, seminar symposia etc., provided the candidate has the consent of the guide / Head of department and such engagement is not likely to hamper his/her research work.
7. The candidate will have to be present for events organised by BARTI like conferences, Workshops, Presentations, meeting and any other occasions or inquiry during the fellowship tenure for which, No T.A./D.A. will be provided.
8. Candidate shall furnish affidavit stating that he or she will complete M.Phil. / Ph.D. in academic tenure of concerned university. In case of extension of the above period he or she shall submit Extension certificate from competent Authority to Barti for further information.
9. Director General, BARTI reserves the right to relax income limit & age limit or any other condition in exceptional case only.
10. BARTI may add additional terms and conditions as and when required which will be binding on the Fellows.
- 11. In case of any dispute arises regarding BANRF, the decision of Director General, BARTI will be final which will be binding on the Fellows.**



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE  
(BARTI), PUNE**

**Research Centre Joining Report – Annexure I-A**

1. **Dr. Babasaheb Ambedkar National Research Fellowship (BANRF) - 2018**

2. **Name of the Awardee:** .....

3. **Award letter No & Date.** .....

This is to certify that, Mr./Mrs. .... has joined the Department of ..... his/ her research centre is ..... which is affiliated to ..... University for doing Part time / full time M.Phil. /Ph.D. in the Subject (Research title) of .....

With effect from DD/MM/YYYY

His/ her date of Registration is DD/MM/YYYY

This is to certify that he/ she belongs to ..... category. His/her family income is Rs. .... per annum. Awardee is a regular / external student of the department and he /she was holding / not holding any employment from his date of registration DD/MM/YYYY to till date. The total tenure of M. Phil / Ph.D. is ..... Months/Years without extension period i.e. with effect from DD/MM/YYYY to DD/MM/YYYY.

He/ She will be provided all the necessary facilities during his/ her tenure of fellowship award. The terms and conditions of the offer are acceptable to Awardee. It is also certified that fellow shall not accept / hold any emoluments paid or otherwise or receive emoluments, salary, stipend, etc. from any other source during the tenure of the award.

**Details of Marks obtained in PG -**

Max. Marks	Marks obtained	Percentage

In case of grade point system, CGPA obtained	Equivalent percentage

Signature

Signature

Signature

Name of the Candidate:

Name of HOD:

Name:

Date:

Date:

Date:

Head of Department  
(Seal/Stamp)

Registrar / Director /Principal:  
(Seal of University / Institution / College)

Counter Sign by Guide/  
Supervisor (Seal/Stamp) :

Date:

Place:



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE  
(BARTI), PUNE**

**Fellowship joining Report - Annexure-I-B**

1. **Dr. Babasaheb Ambedkar National Research Fellowship (BANRF) - 2018**
2. **Name of the Research Scholar:** .....
3. Award letter No & Date .....
4. Fellowship Awarded for: M.Phil. / Ph.D.

This is to certify that, he/she has been awarded **BANRF - 2018** by Dr. Babasaheb Ambedkar Research & Training Institute, Pune with effective from the date of registration i.e. DD /MM /YYYY.

However, he/she was an external / part time student of the department of ..... from DD /MM /YYYY to DD /MM /YYYY due to holding an employment or other personal reasons. Fellowship of the said period for which he/she was holding employment is liable to deduct from the total tenure of the fellowship. Hence, he/she is joining BANRF -2018 fellowship from DD /MM /YYYY.

**The documents attached with the Joining as following**

1. Resignation letter copy
2. Relieving certificate from organization

He/ She will be provided with all necessary facilities during his/ her tenure of award. The terms and conditions of the offer are acceptable to Awardee. It is also certified that fellow shall not accept / hold any emoluments paid or otherwise or receive emoluments, salary, stipend, etc. from any other source during the tenure of the award.

Signature

**Name of the Candidate:**

Date:

Signature

Name:

Date:

**Head of Department  
(Seal/Stamp)**

Signature

Name:

Date:

**Registrar / Director /Principal:  
(Seal of University / Institution / College)**

**Counter Sign by Guide/  
Supervisor (Seal/Stamp) :**



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE (BARTI),  
PUNE**

**Half Yearly Progress Report - Annexure- II**

1. Name of the Fellowship: **Dr. Babasaheb Ambedkar National Research Fellowship**
2. Year of the Fellowship: **2018**
3. Name of the Fellow: \_\_\_\_\_
4. Award letter number and date: - \_\_\_\_\_
5. Date of Registration with the University: DD/MM/YYYY
6. Subject: \_\_\_\_\_
7. Topic / Title of Research: \_\_\_\_\_  
\_\_\_\_\_
8. Name of the Guide/ Supervisor: \_\_\_\_\_
  - a. Email ID of Guide/ Supervisor: \_\_\_\_\_
  - b. Mobile No.: \_\_\_\_\_
9. Period of Progress Report from DD/MM/YYYY to DD/MM/YYYY.
10. Total number of working days during the period (month-wise)

<b>Months</b>						
<b>Working Days</b>						

- a) With fellowship, number of days: \_\_\_\_\_  
from DD/MM/YYYY to DD/MM/YYYY.
- b) Without fellowship, number of days: \_\_\_\_\_  
from DD/MM/YYYY to DD/MM/YYYY.

Signature of Guide/ Supervisor      Signature of Student      Date:

Name of Guide/ Supervisor:      Name of Student      Guide/ Supervisor (Seal/Stamp):

11. Total number of days the Fellow remained present at the University/Institution/ College:

\_\_\_\_\_

12. Number of days the Fellow remained out of station for fieldwork / travel with dates and place visited:

Number of days	Travel dates (from – to )	Places visited

Sr.	Type of Field work Done	Details	Remarks of Guide

**Please attach a Plan of action with the progress Report.**

Signature of Guide/ Supervisor

Signature of Student

Date:

Name of Guide/ Supervisor:

Name of Student

Guide/ Supervisor (Seal/Stamp):

13. Books & Journals (Reference & content in short)

<p>(Please attach separate attachment if require)</p>
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14. Conferences / Seminars attended on relevant subject:

Sr.	Title of Paper	Venue	Status(International, National, State)

**PLEASE ATTACH A PAPER AND CERTIFICATE COPY WITH THE PROGRESS REPORT**

Signature of Guide/ Supervisor

Signature of Student

Date:

Name of Guide/ Supervisor:

Name of Student

Guide/ Supervisor (Seal/Stamp):

15. Chapters Completed:

Sr.	Chapter Title	Completed or Under Completion	Status	Remarks of Guide
			1. Rough Draft  2. Approved  3. Final Typing	

**Please attach a summary sheet with the progress report.**

16. Title of the article / paper published during the period under report:

Sr. no.	Paper / Article's Title	Whether Published / or Not	Name of journal / Magazine & Vol. No.	Place

**Please attach hard copies of Article with the Progress report.**

Signature of Guide/ Supervisor

Signature of Student

Date:

Name of Guide/ Supervisor:

Name of Student

Guide/ Supervisor (Seal/Stamp):

- 
17. Title of monograph written during the period under report:
18. Teaching work done during the period under report:
- A. Number of periods taken per week in graduate course \_\_\_\_\_
- B. Number of periods taken per week in post graduate course \_\_\_\_\_
19. Detailed account of the work done during the period (A separate sheet may attach for the purpose)
20. Comments of the supervisor / Guide on the progress of the research work during the period under report (Minimum Two Lines):

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Signature  
Name of the Candidate:  
Date:

Signature  
Name:  
Date:  
Guide/ Supervisor (Seal/Stamp):

Signature  
Name of HOD:  
Date:  
Head of Department (Seal/Stamp) :

Signature  
Name:  
Date:  
Registrar / Director /Principal:  
(Seal of University / Institution /College)



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE  
(BARTI), PUNE**

**House Rent Allowance (HRA) Certificate - Annexure-III**

1. **Dr. Babasaheb Ambedkar National Research Fellowship (BANRF- 2018)**
2. Name of the Fellow: \_\_\_\_\_
3. Award letter No & Date .....
4. M.Phil. / Ph.D. Registration date: DD/MM/YYYY
5. HRA claim for the period: - DD/MM/YYYY to DD/MM/YYYY (For 1 year)
6. Full address of Research Centre with name of the City – \_\_\_\_\_  
\_\_\_\_\_
7. House Rent Allowance (HRA) in Percentage (%) for City – \_\_\_\_\_

**Certificate No 1**

This is to certify that, Mr./Mrs./Miss. .... is paying house rent of Rs..... per month or staying at his/her parents’ or own house and is eligible to draw House Rent Allowance (HRA) as per rules.

**OR**

**Certificate No 2**

This is to certify that Mr./Mrs./Miss ..... has been provided accommodation facility in the College /Institute /University hostel from DD/MM/YYYY to DD/MM/YYYY. Hostel fee charges @ Rs. .... per Month/Half Year/Year is being charged from him/ her, so he/ she is eligible to draw hostel fees as House Rent Allowance as per rules.

<b>Fees Receipt No:</b>	<b>Date of payment:</b>
<b>Total Amount Paid (in Digits)</b>	
<b>In words</b> _____	
_____	
<b>Fees paid for the period of DD/MM/20__ to DD/MM/20__</b>	

---

Signature  
Name of the Candidate:  
Date:

Signature  
Name:  
Date:  
Guide/ Supervisor (Seal/Stamp):

Signature  
Name of HOD:  
Date:  
Head of Department (Seal/Stamp) :

Signature  
Name:  
Date:  
Registrar / Director /Principal:  
(Seal of University / Institution /College)

**Note –**

1. HRA will be paid as per Government Rules & location of research Centre/Institute.
  2. Please find attached enclosure separately for Non Hosteller Certificate Duly Signed & sealed by Hostel Warden / Rector/ HOD & Research Guide
  3. Deposit Amount is not payable by BARTI.
  4. Please Attach Original Hostel Fees Receipts along with HRA Certificate in case availing hostel facility
  5. If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount
-

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**Non Hosteller Certificate should be printed on Institute / College /  
University letterhead**

**Non Hosteller Certificate**

This is to certify that, Mr. /Miss./ Mrs. \_\_\_\_\_ is  
pursuing M.Phil. /Ph.D. from \_\_\_\_\_. He/she  
has not been availing accommodation or /hostel facility provided by College /Institute  
/University w.e.f. DD/MM/YYYY to DD/MM/YYYY.

**Verified and Approved by  
Hostel Warden / Rector/ HOD  
Signature with Seal**

**Signature of Research  
Fellow**

**Signature & stamp of  
Research Guide**



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE  
(BARTI), PUNE**

**Utilization Certificate for Contingency Amount - Annexure-IV**

**1. Dr. Babasaheb Ambedkar National Research Fellowship (BANRF) - 2018**

2. Name of the Fellow: .....

3. Award letter No & Date .....

4. Date of Registration : DD/MM/YYYY

5. Duration of Expenditure : DD/MM/YYYY to DD/MM/YYYY

This is to certify that, Mr./Miss/Mrs. \_\_\_\_\_,  
has received contingency amount Rs. \_\_\_\_\_ (in words) \_\_\_\_\_  
\_\_\_\_\_ ) on date \_\_\_\_\_ from BARTI under Dr. Babasaheb Ambedkar  
National Research Fellowship (BANRF) - 2018.

The received contingency amount has been utilized for the purpose of said research only or for which it was sanctioned in accordance with the terms and conditions laid down by the BARTI, Pune. Details of expenditure in respect to Contingency Grant is as below.

Sr. No	Details	Bill No. & Date	Amount
1	Books and allied items		
2	Typing (Tracing & ammonia printing)		
3	Stationery		
4	Postage		
5	Chemical and electrical/electronic goods		
6	Travel/fieldwork		
<b>Total</b>			

---

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount.

Signature  
Name of the Candidate:  
Date:

Signature  
Name of Guide/ Supervisor:  
Date:  
**Seal :**

Signature  
Name of HOD:  
Date:  
**Head of Department (Seal) :**

Signature  
Name:  
Date:  
**Registrar / Director /Principal :(Seal of  
University / Institution / College)**



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE  
(BARTI), PUNE**

**Up-gradation Certificate - Annexure-V**

**THREE MEMBERS ASSESSMENT COMMITTEE REPORT FOR UPGRADATION FROM BANJRF  
TO BANSRF UNDER THE SCHEME OF DR. BABASAHEB AMBEDKAR NATIONAL RESEARCH  
FELLOWSHIP, BARTI, PUNE**

1. **Dr. Babasaheb Ambedkar National Research Fellowship (BANRF- 2018)**
2. Award letter No & Date .....

Assessment for up-gradation of Mr./Mrs. \_\_\_\_\_ working at the  
Department of \_\_\_\_\_ of University/Institution/College \_\_\_\_\_ on  
completion of two years on date DD/MM/YYYY.

**CONSTITUTION OF THE COMMITTEE**

(Name and Designation of the panel)

1. [1 Outside Subject Expert – other than same University/ Institute/College]
2. [Supervisor of Research Scholar]
3. [Head of the Department]

Ph.D. Registration No.: \_\_\_\_\_

Ph.D. Registration Date: DD/MM/YYYY

Date of Joining: DD/MM/YYYY

Tenure of JRF completed DD/MM/YYYY to DD/MM/YYYY (2 year)

**VENUE OF ASSESSMENT/ INTERVIEW: -**

Venue of Meeting .....

Date of Meeting: - DD/MM/YYYY

Time: -

**ASSESSMENT OF THE COMMITTEE**

The Committee assessed the progress of the candidate through his/her presentation followed by interview and recommended as follows.

---

**RECOMMENDATIONS**

Mr./ Mrs./Ms. \_\_\_\_\_ may be upgraded from BANJRF to BANSRF for the period of one year, w.e.f. DD/MM/YYYY to DD/MM/YYYY as his/her research work is found outstanding/very good/ satisfactory.

Signature	Signature
Date:	Name:
<b>Name of the Candidate :</b>	Date:
	<b>Guide/ Supervisor (Seal/Stamp):</b>
Signature	Signature
Name:	Name:
Date:	Date:
<b>Head of Department (Seal/Stamp) :</b>	<b>Registrar / Director /Principal:</b>
	<b>(Seal of University / Institution / College)</b>

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**Three Member Committee Evaluation Report should be printed on  
Institute / College / University letterhead**

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**1. Dr. Babasaheb Ambedkar National Research Fellowship (BANRF- 2018)**

2. Name of Fellow.....

3. Award letter No & Date .....

4. Ph.D. Registration date: DD/MM/YYYY

5. Name of Department .....

6. Name of Research Centre .....

7. Name of University .....

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(Three Member Committee should provide detail report for JRF (2 years) period with respect to following points)

- Course Work Completion Status
- Research proposal
- literature review
- Research methodology design
- Data collection tool design
- Data collection process
- Research paper presentation & publication
- Poster presentation
- Participation in seminars, conferences & workshops
- Benefit to society
- Any other tasks related to research topic.

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Mr./ Mrs./Ms. \_\_\_\_\_ may be upgraded from BANJRF to BANSRF for the Period of one year, w.e.f. DD/MM/YYYY to DD/MM/YYYY as his/her research work is found outstanding/very good/ satisfactory.

**Signature**

Name of Head of Department:

Date:

Seal or Stamp of HOD -

**Signature**

Name of Guide/Supervisor –

Date:

Seal or Stamp of Guide/Supervisor

**Signature**

Name of Outside Subject Expert  
(Other than same University/ Institute/ College)

Date

Seal or Stamp of



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE (BARTI),  
PUNE**

**Extension Certificate - Annexure-VI**

1. **Dr. Babasaheb Ambedkar National Research Fellowship (BANRF- 2018)**
2. Award letter No & Date .....
3. M.Phil. / Ph.D. Registration date: DD/MM/YYYY.
4. Extension given for the period of: - DD/MM/YYYY to DD/MM/YYYY

This is to certify that, Mr./Miss/Mrs. .... has joined the Department of ..... & his / her research centre is ..... which is affiliated to ..... University for doing Part time / full time M.Phil. /Ph.D. in the Subject (Research title) of .....

The research scholar has completed ..... Months /Years, but due to (Mention the reason for extension) ..... he/she needs ..... Months /Year more than her academic tenure.

The Department has given extension for the period from DD/MM/YYYY to DD/MM/YYYY to complete his/her remaining research work. **He/she is fully aware & agreed that, No fellowship benefits will be provided during this tenure by BARTI.**

Signature  
Name of the Fellow:  
Date:

Signature  
Name:  
Date:  
**Guide/ Supervisor :**

Signature  
Name of HOD:  
Date:  
**Head of Department (Seal) :**

Signature  
Name:  
Date:  
**Registrar / Director /Principal:  
(Seal of University / Institution / College)**



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE (BARTI),  
PUNE**

**Attendance Sheet - Annexure -VII**

1. **Dr. Babasaheb Ambedkar National Research Fellowship (BANRF- 2018)**
2. Name of the Fellow:.....
3. Award letter No & Date: .....
4. M.Phil. / Ph.D. Registration Date: DD/MM/YYYY
5. Name of Research Centre:
6. Name of Department:
7. Period of Attendance: DD/MM/YYYY to DD/MM/YYYY

This is to certify that, Mr./Miss/Mrs. .... has joined the Department of ..... & his / her research centre is ..... which is affiliated to ..... University for doing Part time / full time M.Phil. /Ph.D. in the Subject (Research title) of .....

Total number of working days of research Fellow during the period (month-wise) as below

<b>Months</b>	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
<b>No. of working Days</b>						

- a) With fellowship, number of days: \_\_\_\_\_  
from DD/MM/YYYY to DD/MM/YYYY.
- b) Without fellowship, number of days: \_\_\_\_\_  
from DD/MM/YYYY to DD/MM/YYYY.

---

Signature  
Name of the Fellow:  
Date:

Signature  
Name:  
Date:  
**Guide/ Supervisor :**

Signature  
Name of HOD:  
Date:  
**Head of Department (Seal) :**

Signature  
Name:  
Date:  
**Registrar / Director /Principal:  
(Seal of University / Institution / College)**



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE  
(BARTI), PUNE**

**Fellowship / House Rent Allowance Utilization certificate - Annexure- VIII**

**1. Dr. Babasaheb Ambedkar National Research Fellowship (BANRF) - 2018**

2. Name of the Fellow: .....

3. Award letter No. & Date .....

4. Date of Registration : DD/MM/YYYY

5. Duration of Expenditure: DD/MM/YYYY to DD/MM/YYYY

This is to certify that, Mr./Miss/Mrs. \_\_\_\_\_,

has received fellowship/ House Rent Allowance amount as per below on date DD/MM/YYYY from BARTI under Dr. Babasaheb Ambedkar National Research Fellowship (BANRF) – 2018.

The received fellowship/ House Rent Allowance amount has been utilized for the purpose of said research only or for which it was sanctioned in accordance with the terms and conditions laid down by the BARTI, Pune. Details of expenditure in respect to fellowship/ House Rent Allowance is as below.

Sr. No	Details	Amount
1	Fellowship Amount	
2	House Rent Allowance	
<b>Total</b>		

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount.

---

Signature  
Name of Candidate:  
Date

Signature  
Name of Guide/Supervisor:  
Date:  
Seal:

Signature  
Name of HOD:  
Date:  
Head of Department (Seal)

Signature  
Name:  
Date:  
**Registrar/ Director/Principal :( Seal of  
University / Institution / College**



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE (BARTI),  
PUNE**

**Research proposal /Synopsis - Annexure - IX**



<b>Candidate Name:-</b>	
<b>M.Phil. / Ph.D.:-</b>	
<b>Subject of Research:-</b>	
<b>Research Centre:-</b>	
<b>University Name :-</b>	
<b>Date Of Registration:-</b>	
<b>Guide Name :-</b>	
<b>Department:-</b>	
<b>HOD :-</b>	
<b>Research Title:-</b>	----- ----- ----- ----- -----

## **Format for Preparing a Research Proposal-**

The Title of the project should be concise (with sub-title, if any) reflecting the scope of the investigation.

<b>Aim of the Project:</b>	The broad aim of the project should be clearly mentioned.
<b>Statement of the Problem:</b>	The problem to be investigated should be clearly contextualized in the theoretical framework of the discipline
<b>Overview of Literature:</b>	The problem identified should be logically linked to other studies on the subject in the literature.
<b>Significance of the study:</b>	Explain the need for the present investigation.
<b>Conceptual Framework:</b>	The concepts to be used, their relevance and applicability to the study and their operationalization should be indicated.
<b>Research Questions or Hypotheses:</b>	The research questions to be answered/ addressed need to be clearly stated.
<b>Research Methodology :-</b>	
<b>(a) Coverage:</b>	The proposal should clearly indicate the universe of the study, sampling frame, sampling methods, sampling size, units of observation etc.
<b>(b) Data Collection:</b>	The proposal should indicate sources of data, types of data, tools and techniques for collection of various categories of proposed data.
<b>(c) Data Analysis:</b>	It should indicate the statistical techniques, if any, proposed to be used in data processing, specific packages for data analysis, content analysis, indices/scaling techniques proposed to be used etc.
<b>Implications:</b>	The proposal should state whether this research would bring forth any suggestions for policy making either for the region concerned or the country, any methodological innovations or contribute to theory building.
<b>Plan of Research:</b>	Tentative Timeline
<b>References:</b>	The proposal should include a 'List of References' mentioned in the text along with other important recent additions to the literature on the theme. The references should indicate the author, title, publisher and year of publication.

### **Instruction:**

1. The expected length of the research proposal should be in 6 to 8 A-4 size pages.
2. The Details of researcher & topic should be printed on the cover page of the research Proposal.
3. Candidate should not mention his/her name, Department, University or any other information anywhere on research proposal, except cover page.
4. The Research Proposal can be submitted in English /Marathi/ Hindi language.



**DR. BABASAHEB AMBEDKAR RESEARCH & TRAINING INSTITUTE (BARTI),  
PUNE**

**Continuation certificate - Annexure - X**

- 
1. **Dr. Babasaheb Ambedkar National Research Fellowship (BANRF- 2018)**
  2. Award letter No & Date .....
  3. M.Phil. / Ph.D. Registration date: DD/MM/YYYY
  4. Research Centre .....
  5. University .....
- 

This is to certify that Mr./Mrs./Miss .....  
 has continuously working in the subject of .....in the Department  
 ..... under the above scheme for the period from DD/MM/YYYY  
 to DD/MM/YYYY.

Signature  
**Name of the Candidate:**  
 Date:

Signature  
 Name:  
 Date:  
**Guide/ Supervisor :**

Signature  
 Name:  
 Date:  
**Head of Department (Seal) :**

Signature  
 Name:  
 Date:  
**Registrar / Director /Principal:**  
**(Seal of University / Institution / College)**